



BOARD OF DIRECTOR'S MEETING January 05, 2015

- I. **Call to Order:** The meeting was called to order by President Sue Young at 7:35 p.m. at the law offices of Allred, Bacon, Halfhill & Young, PC. Present were President Sue Young, Vice President Jason Potter, Treasurer Mark Hendrickson, Secretary Bonnie Arms, Directors-at-Large Pamela Alfano, Loren Kropat, Fran Mong, Ken Morford, and Christine Werner
- II. **Reading and Consent of Prior Month's Minutes:** The December 08, 2014 Board of Director's Meeting and the December 17, 2015 Special Board of Director's Meeting minutes were read. Fran Mong made a motion that they be approved as amended. The motion was seconded, approved, and carried.
- III. **Treasurer's Report:** Treasurer Mark Hendrickson presented the Treasurer's Report. Northern Virginia Shag Club (NVSC)'s current balance is \$10,222. With no further discussion, the Treasurer's Report will be filed for audit.
- IV. **Standing Committee Reports:**
 - Audit:** No report was given.
 - Charity:** No report was given.
 - Dance Committee:** Pamela Alfano reported that the Friday Nighters hold a monthly dance at Mount Vernon Unitarian Universalist Church in Hollin Hills. They would like for NVSC to do a lesson and demo at one of their dances. This will be done at their February 13 Dance. Instructors for this event have not been decided upon. Pamela reported that she and David Rodgers spent time preparing new Dance Committee members Juanita Freeberger and Ken Morford to teach shag. They have received their manuals and name tags. The Dance Committee will hold its first quarterly meeting on Monday, January 12. Pamela reported that everyone on the Committee should participate in the Charlie and Jackie workshops and show their support for NVSC. Bonnie Arms and Pamela will be getting together soon to work on sign-in sheets at the Charlie and Jackie workshops. Pamela sent suggested titles of workshops to Charlie and Jackie. It was reported that the dance committee would like to have an instructor's workshop with Charlie and Jackie. If Charlie and Jackie consent, it will be at Joan McKinney's house on Sunday, February 22. The Dance Committee requested that an expenditure of \$255 be approved to cover Charlie and Jackie's time that they would otherwise be teaching private lessons. Fran Mong made a motion that this expenditure of \$255 be approved to cover the time Charlie and Jackie's would otherwise be teaching private lessons to cover the time they have an instructor's workshop on Sunday, February 22 at Joan McKinney's house. It was seconded, approved, and carried.
 - Membership Committee:** Bonnie Arms, Membership Chair Person gave a report.

Music Committee: Fran Mong reported that Wayne Bennett will be the DJ for the Charlie and Jackie dance on February 21. Fran reported that NVSC needs a new mixer rack for music equipment for use with the DJs. Jason Potter made a motion that up to \$250 be approved to purchase a new mixer rack for DJ equipment. It was seconded, approved, and carried.

Nominations and Elections: No report was given.

Public Relations Committee: No report was given.

Social Committee: Jason Potter reported that nothing is needed for the Super Bowl Party. He reported that Christine Werner will help with the decorations for the Charlie and Jackie dance.

V. Other Committee Reports:

Communications: The NVSC site on Facebook is being handled by Angie Bushey. The NVSC website is being handled by Loren Kropat. The Hello Shagger email is being handled by Kathy Norris. The Shag Rag is being handled by Jim Scanlon.

VI. Old Business:

A. 2015 ACSC Workshop and Capital Shag Classic: Sue Young reported that a planning meeting may be held in February with that date to be determined later in January.

B. Signage at the Elk's Lodge: Jason Potter gave a report on the various options available to the Board. He will report back at the next BoD meeting.

C. Super Bowl Party at Addy's and Socials: Jason Potter gave a report.

D. Charlie and Jackie Planning and Budget: Mark Hendrickson reported that the budget for the 2014 Charlie and Jackie dance decorations was circa \$132. Jason Potter made a motion that the budget for the 2015 Charlie and Jackie dance decorations not exceed \$200. It was seconded, approved, and carried.

E. 50/50 Raffle Tickets for SoS at Sea III Cruise: A discussion about the SoS at Sea III Cruise in October 2015 was held. This was tabled until the February BoD meeting when Sue Young will give a report.

F. Shag-a-Thon: Sue Young reported that she had not heard back from Beth from Capital Hospice. The total amount raised by NVSC for Capital Hospice is not known yet.

G. Cover Charge at the Elks: A discussion was held about raising the cover charge at the Wednesday night dance classes and open dancing held at the Elk's Lodge. Due to an increase of operating expenses, it was determined that the cover charges need to be increased. Jason Potter made a motion to raise the cover charge for members from \$5 to \$7 and the cover charge for non-members from \$6 to \$8. The motion was seconded, approved, and carried. This change in the cover charge will take effect February 04 (the first Wednesday night in February). The new cover charge will be announced in the Hello Shaggers and at the General Membership meeting.

A break in the meeting was taken at 8:45 p.m. The meeting was continued at 8:53 p.m.

VII. New Business:

A. Review and Affirmation of DJ Guidelines

B. Review and Affirmation of Conflict of Interests Policy

C. Review and Affirmation of Document Retention Policy

D. Review and Affirmation of Whistleblower Policy

E. Review and Affirmation of Financial Policies and Procedures

F. Review and Affirmation of NVSC Designated Charity

G. Review and Affirmation of NFDA Membership and ASCAP Fee

Ken Morford made a motion to ratify items A - E as presented. The motion was seconded, approved, and carried. Items F and G will be tabled until the next BoD meeting.

H. Holiday Party Review: It was reported that the Holiday Party was well attended. The DJ Jerry Hardy was to be commended for his expertise in the music selections he played. The NVSC members provide lots of excellent food that went quickly. It was mentioned that we ran out of turkey and ham too soon so it was determined that we will need to have three hams and three turkeys for the 2015 Holiday party.

I. General Membership Meeting: This will be held January 21, 2015

J. 2015 Expense Review and Encumbrance: Mark Hendrickson reported that the 2015 Budget will be similar to the 2015 Budget. Christine Werner made a motion to cover Sue Young's SoS Mid Winter expenses not to exceed \$500. It was seconded, approved, and carried. Mark made a motion to cover all the proposed 2015 expenses known at this time in the total amount of \$3555. It was seconded, approved, and carried.

K. 2015 Calendar of Events: Sue Young reported that this will be tabled until the next BoD meeting.

VIII. Other Announcements: It was announced that the next Board of Director's meeting will be held February 02, 2015.

Adjourn: Mark Hendrickson made a motion to adjourn the meeting. It was seconded, approved, and carried. The meeting was adjourned at 9:35 p.m.