



Minutes
Board of Directors Meeting
December 2, 2013

- I. Call to Order:** The meeting was called to order by President Dave Bushey at 7:36pm in the law offices of Allred, Bacon, Halfhill & Young, PLLC. Present were President Dave Bushey, Vice President Sue Young, Treasurer Kathy Norris, Secretary Angie Bushey, Directors Donna Romito, Mark Hendrickson, Ed Hamer, and Fran Mong. Also present at the President's invitation were newly elected Board members Secretary Bonnie Arms, Directors Pamela Alfano, Ken Morford and Jason Potter.
- II. Reading and Consent of Prior Month Minutes:** Motion made by Mark Hendrickson, seconded by Kathy Norris to accept the Minutes of the Board of Directors meeting of November 4, 2013. Discussion of increase in weekly fees by the Elk's. Question called, motion carried.
- III. Treasurer's Report:** Kathy Norris presented the Treasurer's Reports. Due to the holiday, membership renewals may not have been received and posted, will be accounted for and reconciled in end of December report. A check for a \$200 damage deposit has been given to the American Legion in Vienna, (location for the Charlie & Jackie workshop and dance in February 2014) which should be returned uncashed after the event. In addition, Sue will be reimbursed \$1037.50 for the event deposit. Kathy estimated fees to Fast Dance Association will be less than \$1,000 based on projections for December attendance. Motion made by Kathy Norris, seconded by Donna Romito, that the Board approve the four Officers of 2014 as Authorized Signers for all bank accounts in the name of Northern Virginia Shag Club, to wit: President David M. Bushey, Vice President Edward J. Hamer, Secretary Bonita J. Arms, and Treasurer Mark H. Hendrickson; motion carried. There being no further discussion, the Treasurer's Reports will be filed for Audit.

IV. Officer Reports

V. Standing Committee Reports

Audit: Fern Siegler; Mark Hendrickson - Liaison

Dance Committee: Vaughn Royal, Chair; Sue Young – Liaison: Sue reported that Vaughn would like to bring Pro's up for 2014 Classic, he suggested earmarking the \$600 income from GottaSwing towards the Pro's expenses. Further discussion tabled for 2014 Board to discuss and make decision.

Music: Fran Mong, Chair: DJ's Cindy and Larry Black are set for the Christmas Party this Saturday. She was going to forward email from Eddie O'Reilly discussing CD player but didn't, will send to incoming Board members for discussion at January Board meeting.

Social Committee: Jeanne Potter, Chair

Charity Fundraising: Bonnie Arms: T shirts and items were sold at General Membership meeting night (Election night).

Membership: Bonnie Arms, Chair

Public Relations: Jim & Judy Metcalf

Nominations & Elections: Jason Potter – Chair: Jason has the changes of NVSC club members addresses, phone numbers, emails, etc., that the Nom & Elec committee obtained during their canvassing of all NVSC members prior to the Nomination General Membership meeting; he will compile the changes and forward to the Membership Committee.

VI. Other Committee Reports

Communications: *ShagRag* – Jim Scanlon; *Hello Shagger* – Donna Romito; *FB* – Angie Bushey: Donna reported no issues with Hello Shagger, Kathy Norris will write up procedures for it, they will look to find and train additional volunteers to put Hello Shagger out in 2014. Angie thanked John Romito (via Donna) for all the photos he's uploaded to the Facebook page and reported all the club schedules for SOS Mid Winters have been put on the Facebook page.

Web Site: Jack Jones, Loren Kropat: Loren will update the website to reflect the new 2014 Board members. Kathy reported he has the top 100 shag songs of all time listed on the website, and will create a link so when someone clicks on the song title, a 'snippet' of the song will load and play from iTunes (at no charge).

2015 ACSC Workshop – exp reimbursements: Dave Moldover has asked for a deposit of \$400 on the dance floor rental (floor will be 40x60 at approximately \$1.00/sq ft = \$2400). Motion made by Fran Mong,

seconded by Sue Young, to pay Dave Moldover the \$400 deposit; motion carried. Dave reported he's received an inquiry from the ACSC Winter Workshop Program committee for the NVSC ACSC Workshop ad. Discussion of half page or quarter page, idea being NVSC would have a 'Save the Date' insert.

VII. Old Business

- A. Holiday Party – Budget & Exp Encumbrance: Sue said there has not been much participation for signing up online, she will push for sign up on Wednesday. No one has signed up for setup or cleanup yet. Motion made by Fran Mong, seconded by Donna Romito the Board authorize up to \$500 for DJ's and their equipment and hotel room for the Holiday Party; motion carried. Sue has decorations already.
- B. Charlie-Jackie Party – Feb 22, 2014: Condition of the floor at Ft Myer is still unknown, Board voted last month to put deposit on American Legion in Vienna (to hold workshop and dance there). Further discussion and decision tabled until Board retreat December 15, Jason will actually visit Community Center at Ft Myer and check on the floor condition. Dave reviewed terms of contract with Charlie and Jackie: \$1000 guarantee and split 50/50 if >\$1,000 rose at workshop (not dance). Motion made by Fran Mong, seconded by Sue Young, to pay Charlie and Jackie as stated and authorize Dave Bushey as NVSC President to enter into the contract; motion carried.

VIII. New Business

- A. Dec Board meeting documentation for new directors: Dave reviewed the policies and procedures provided to the new incoming Board members; he asked each to read and familiarize themselves with them, and the Bylaws, and proposed Bylaw changes (in Dec Shag Rag).
- B. Dec, Jan, Feb Preliminary Review of Expenses and Encumbrance thereof: Motion made by Fran Mong, seconded by Mark Hendrickson, that the Board approve up to \$500 expenses-tickets, mileage, hotel- for the ACSC workshop in February (to be held in Columbia, SC); motion carried. Kathy suggested the vote on Fast Dance Association membership renewal and payment be voted on at January meeting, when all of 2013 figures will be totaled. She also suggested the 2014 Holiday Party location, specifically the Kingstowne Snyder Community Center, be voted on at the January Board meeting.
- C. 2014 Capital Classic: Sue is liaison to the Board; Co-chairs are Pam Hamer, Jeanne Potter, and Juanita Freeburger. Dave reviewed items from the Westin contract and proposed budget sent to him by Pam: anticipate 75 tickets @\$60, 20 tickets @ \$25 Saturday night only, no Pro dance instructors, no programs, no hotel room commitment at Westin. Discussion. Motion made by Fran Mong, seconded by Sue Young, that the 2013 Board sign the contract as proposed with the Westin; motion carried.
- D. January General Meeting: The first General Membership meeting will be held Wednesday January 15, 2014.
- E. Super Bowl Party: Sue reported the Moose lodge in Vienna is available and has told her they "would give us a good deal"; Sue is to get back to them in December.
- F. Dec 15 Retreat: Dave will host a retreat for the incoming 2014 Board (and their spouse/SO) and other key committee chairs.
- G. CBMA Membership event: Ed is expecting to hear back from Judie Walters, will have the event before the end of June 2014.

IX. Other Announcements

Angie reported NVSC had donated an item ['Gift Certificate' of 1 yr membership for 2 persons, free Beginner lessons, free Intermediate lessons, and 6 weeks of free admission to NVSC weekly lessons and social dancing] to the Wine House Charity Auction. (this had been voted on the Board previously that NVSC could donate/participate in other organizations events, within President's \$150 discretionary limit). Kathy said the GottaSwing also does a charity raffle; she will follow up for NVSC to 'donate' to that.

The next board meeting: Jan 6, 2014

X. Adjourn

The meeting was adjourned by President Dave Bushey at 8:40pm.



**Board of Directors Meeting
December 11, 2013**

A special meeting was called to order by Vice President Susan Young, at the Arlington Elks Lodge, on Wednesday December 11, 2013 at 8:21 pm.

Present: Vice President Sue Young, Treasurer Kathy Norris, Directors Mark Hendrickson, Ed Hamer, and Sharon Geyer.

PURPOSE OF MEETING

To approve the \$1000 expense (\$150 to Dave Bushey and \$850 to the Westin) for the Westin Hotel deposit for the 2014 Capital Classic event.

On motion duly made by Mark Hendrickson and seconded by Sharon Geyer and affirmatively voted upon by all directors present, it was:

RESOLVED: That the \$1000 expense for the Westin Deposit was approved.

The meeting was adjourned by Susan Young at 8:23 pm.



Special Meeting of the Board of Directors
December 15, 2013

There was a Special meeting of the 2013 Board of Directors held on December 15, 2013, for the purpose of approving the Minutes of the regular Board of Directors meeting held on December 2, 2013, and the Minutes of the Special Meeting of the Board of Directors held on December 11, 2013. Present were President Dave Bushey, Treasurer Kathy Norris, Secretary Angie Bushey, and Directors Ed Hamer, and Mark Hendrickson, quorum established.

Meeting was convened at 3:32pm by President Dave Bushey. Motion made by Kathy Norris, seconded by Mark Hendrickson, to approve the Minutes of the Board of Directors meetings of December 2 and December 11 as presented; motion carried.

Meeting adjourned 3:37pm.

Angie Bushey, Secretary, NVSC 2013