



## Minutes

### Board of Directors Meeting January 7, 2013

**I. Call to Order:** The meeting was called to order by President Dave Bushey at 7:35pm. The meeting was held in the law offices of Allred, Bacon, Halfhill & Young. Present were President Dave Bushey, Vice President Sue Young, Treasurer Kathy Norris, Secretary Angie Bushey, Directors Mark Henderickson, Sharon Geyer, Fran Mong and Ed Hamer. Absent: Donna Romito.

**II. Reading and Consent of Prior Month Minutes:** Motion made by Mark Hendrickson to approve the Minutes of the December Board of Directors meeting as presented; motion carried. Motion made by Mark Hendrickson to approve the Minutes of Special Board of Directors meeting of December 19 as presented; motion carried.

**III. Treasurer's Report:** Kathy Norris reviewed the Treasurer's Reports: 235 members (12 more than last year at this time), an increase from beginning of 2012; \$400 net increase over 2012. Following discussion of Robert's Rules of Order, the Treasurers Report will be presented and discussed at Board meetings, but not voted on, in the future. Dave asked that a copy of the bank statement be attached to the Treasurer's Reconciliation each month. The Treasurers Report, as presented at the January Board meeting, will be filed for audit.

#### IV. Standing Committee Reports

Audit: not named; discussion on changing scope of audit

Dance: Vaughn Royal, Chair; Sue Young – Liason; Vaughn has secured Greg Johnson for 5<sup>th</sup> Wednesday in January, will be a line dance lesson; the new dance instruction format has started, only two levels of instruction on Wednesdays

Music: Fran Mong, Chair; Fran talked with Gene Griffin, he should be back in DJ monthly rotation after January

Social: Jeanne Potter; Sue Young made motion for NVSC to have Super Bowl party, charging \$4.00 at the door and budget of \$300 for food, motion carried. Sue will check with Picante restaurant about hosting NVSC Super Bowl party there and report back at Special Board meeting January 16, following the General Membership mtg.

Charity Fundraising: not named

Membership: Bonnie Arms; Bonnie has received the data base from Tim. Dave asked that Kathy and Bonnie reconcile the membership statistics

Public Relations: not named

Nominations & Elections: not named

#### V. Other Committee/Events Reports

Communications: *Shag Rag* – Jim Scanlon, Editor, Maryann Lesnick, Publisher; *Hello Shaggers* – Valerie Swiger; *FaceBook* – Angie Bushey; Val is 'retiring', Dave will contact Nancy Roop to take over HS; Jim intends to begin series of articles on club members, history of the music, dance etiquette; Facebook page will be 'live' by the end of this week, Angie will send notice to Board members when it's up

Website: SiteGround has small listserv capabilities (maybe 300 emails at a time), MailChimp can offer groups, with segregated option. Sue Young made the motion to switch webhosting for NVSC web site to Site Ground, motion carried, Fran Mong abstained. Loren will go live with new web site at Site Ground in next 24 hours.

2013 Capital Shag Classic: Angie Bushey, Coordinator: Information on four hotels [Embassy Suites Dulles North, Fairview Park Marriott, Hilton Garden Inn of Fairfax, Westin Dulles] was discussed, and the hotels were ranked: (1)Hilton Garden Inn, (2)Fairview Park Marriott, (3)Westin, (4)Embassy Suites. Motion made by Kathy Norris authorizing Angie Bushey to negotiate a contract for the 2013 Classic with the hotels, in order of ranking; motion carried.

#### VI. Old Business

- A. Bank Account Signature Cards and Authorizing Resolution: resolution not necessary, nor new signaure cards, same authorized signatures will continue
- B. Charlie & Jackie Workshop & Program: need a flyer designed for the sign in table at Elks on Wednesday nights

## VII. New Business

- A. Review and Affirmation of DJ Guidelines
  - B. Review and Affirmation of Conflict of Interests Policy
  - C. Review and Affirmation of Document Retention Policy
  - D. Review and Affirmation of Whistleblower Policy
  - E. Review and affirmation of Financial Policies and Procedures
  - F. Review and Affirmation of NVSC Designated Charity
- Dave reminded the above agenda items do not require a vote by the Board, he encouraged every Board Member to read-review-be familiar with each of the Policies and Guidelines. Kathy will review the Financial Policies and Procedures for items noted in discussion [‘POBox in McLean’, fund balances]
- G. NFDA / ASCAP Report: about one half of the shag clubs in ACSC have joined ASCAP to date; Kathy Norris made the motion that NVSC join the National Fast Dance Association, motion carried.
  - H. Charlie and Jackie Workshop and Dance – Feb 23, 2013; Sue will organize the name tags and registration for the workshops
  - I. 2013 Calendar of Events: suspended by the President for time considerations
  - J. Website Changes: see Website committee report
  - K. NSDC, SOS, Grand Nationals USA advertising: neither Sue nor Kathy has received notice for submission of Advertising in programs yet
  - L. 1<sup>st</sup> quarter 2013 Marketing Plan: suspended by the President for time considerations
  - M. Jan, Feb, Mar Preliminary Review of Expenses and Encumbrance thereof: Motion made by Sue Young to authorize remittance of \$270 for SOS cards sold to date, motion carried. Motion made by Mark Hendrickson to authorize paying balance of rental fees due(only \$100 deposit paid previously) to Ft Myer for the Charlie/Jackie workshops and dance on Feb 23, motion carried. Motion made by Fran Mong authorizing expenses for President to attend the ACSC Winter Workshop meeting in Fayetteville, NC, February 2013, motion carried.
  - N. 2013 Budget: suspended by the President for time considerations
  - O. Date, Location 2013 Holiday Party: Motion made by Kathy Norris authorizing John Romito to contract with Snyder Center at Kingstowne for NVSC Holiday Party on Saturday December 7, motion carried. Dave will contact John.
  - P. Other: Ed will handle Spring SOS party arrangements
  - Q. General Membership Meeting – Jan. 16th immediately after the dance lessons

### Agenda:

- Introduce 2013 Board Members and Committee Chairpersons
- Minutes
- Treasurer’s Report
- Charlie and Jackie Workshops & Dance
- MidWinters SOS - NMB
- Invitation to attend Winter Workshop in Fayetteville, NC
- Spring Safari SOS – NMB
- R. Special Committees for 2013
  - By-laws Review: Mark handed out Bylaw revisions for reading and discussions at the Special Board meeting

## VIII. Other Announcements

Meeting adjourned 10:12pm; next Board of Directors meeting will be Monday February 4, 2013, 7:30pm.



## Minutes

### Special Board of Directors Meeting January 9, 2013

**Call to Order:** The meeting was called to order by President Dave Bushey at 8:24pm. The meeting was held at the Arlington/Fairfax Elks Lodge. Present were President Dave Bushey, Vice President Sue Young, Treasurer Kathy Norris, Secretary Angie Bushey, Directors Mark Henderickson, Sharon Geyer, Fran Mong and Ed Hamer. Absent: Donna Romito.

Notice of this Special Board of Directors Meeting was not given 48 hours in advance, however, by attendance and by verbal consent, all Board members present waived their right to the 48 hour advance notice, and no one stated that their attendance was for the expressed purpose of disagreeing with the lack of notice and compliance.

This meeting was called for the purpose of reviewing the latest proposed revisions to the Bylaws.

Mark had previously emailed proposed revisions, received comments and suggestions from Board members, and handed out the most current proposed revisions at the regular Board meeting on January 7. Particular points of discussion: language regarding Principal Office, membership date and anniversary date [by consensus, revert to original language on this point], separate document regarding duties and responsibilities of Standing Committees. Mark will take these discussion points, incorporate them, and email updated proposed revisions to Bylaws and separate document of Standing Committees, for continued review by Board members, with goal of a vote on Bylaw revisions to take place at regular Board meeting February 4.

Other business: Kathy Norris had received additional monies from sale of SOS cards and requested authorization for updated amount of check to be signed and remitted to ACSC/SOS corporation. Fran Mong made the motion authorizing the remittance of \$990 for the sale of SOS cards, motion carried. [This supercedes the motion made by Sue Young at the regular Board meeting on January 7 authorizing the remittance of \$270 for sale of SOS cards]

Meeting adjourned 9:00pm

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Secretary, Northern Virginia Shag Club



**Minutes**  
**Special Board of Directors Meeting**  
**January 16, 2013**

**Call to Order:** The meeting was called to order by President Dave Bushey at 9:24pm. The meeting was held at the Arlington/Fairfax Elks Lodge. Present were President Dave Bushey, Vice President Sue Young, Treasurer Kathy Norris, Secretary Angie Bushey, Directors Mark Henderickson, Sharon Geyer, Fran Mong and Ed Hamer. Absent: Donna Romito.

Notice of this Special Board of Directors Meeting was given in person at the regular Board of Directors meeting on January 7, for the purpose of voting on NVSC hosting a Super Bowl party on February 3.

Sue Young visited Picante Restaurant and Sullys Restaurant and Lounge, both located in the same shopping center in Chantilly, and determined that Sully's was the more suitable for NVSC's requirements. Motion made by Kathy Norris that NVSC hold a Super Bowl Party at Sully's Restaurant and pay Gene Griffin \$150 to DJ, motion carried. Motion made by Mark Hendrickson authorizing NVSC spend up to \$150 for snack food at the Super Bowl party at Sully's Restaurant, motion carried. Discussion points: no cover charge for Super Bowl party, attendees can order off menu if they want more than NVSC provided snacks, Jason will do flyer for the party, Party will start 5pm, game kickoff time 6:15pm. Sharon remarked that the Dialtones would be at Sully's the Saturday night before the Super Bowl.

Other business: Dave announced he had just met with Tom (manager at Elks Lodge), the bartender fee NVSC is paying will go from \$50 to \$100, and November 3 and November 17 are available dates at the Elks for NVSC's Shag-a-thon [Angie will contact Rick Strickland Band for availability on those dates].

Meeting adjourned 9:38pm

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Secretary, Northern Virginia Shag Club